



Immanuel Schools

The Difference Is Life Changing

Intervention Program Director (K-12th grade)

**Qualified Applicants
Submit the Following:**

**Certificated Application
Letter of Introduction and Resume
Three (3) Letters of Reference
Copy of Degree and Teaching Credential
Special Education Credential (*preferred*)**

Contact Person:

**Immanuel Schools HR Department
1128 S. Reed Ave. Reedley, CA 93654
(P) 559-638-2529 ext. 7155
(E) hr@immanuelschools.com**

Employment Type:

**Full-time - 12 months
The K-12 Intervention Program Director reports directly to the site Principals. The Director is responsible to oversee and lead a district wide Intervention Program.**

Compensation:

Placement on the Administrative Wage Scale as determined by education and experience.

Tuition Discount for enrolled children

The following benefits are available; details discussed through the interview process; *Health, Dental, Vision, Life and 403b Retirement with Employer Match*

Deadline to apply:

Until filled

Assignment begins:

July 1, 2021



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JOB DESCRIPTION: K-12 Intervention Program Director

RESPONSIBILITIES:

The K-12 Intervention Program Director will be expected to:

- To oversee and lead the district wide Intervention Program
- Support and supervise Intervention Teachers and Aides
- Oversee Peer Mentor Program
- Act as PLC Lead for Intervention Department
- Screen new enrollments as determined by Admin and screen existing students when referred to Intervention by teachers
- Determine appropriate placement and individualized support needs for students and share this info with general education teachers.
- Prepare, schedule and conduct K-12 Parent Meetings
- Offer consistent parent contact and support
- Offer consistent General Ed Teacher contact and support
- Collaborate with public school districts to arrange IEP/Service Plan meetings, observations, and evaluations

EDUCATION AND EXPERIENCE

- Must have a California Teaching Credential
- Special Ed Credential preferred
- Special Ed teaching or intervention experience preferred

SPECIFIC QUALIFICATIONS:

Required knowledge, skills & abilities

- Knowledge of child and adolescent growth, development and behavior characteristics; concepts of cognitive development and different learning styles
- Ability and willingness to support every student with learning needs and to implement intervention plans
- Flexibility and ability to adapt to changing conditions
- Strong written and verbal communication skills
- Organized and self-motivated: willing to take the initiative
- Ability to collaborate with general education, intervention staff, parents, and community; attend parent/teacher/district meetings
- Solid technology skills including proficiency in Google Drive (Docs, Sheets, etc.) and other database programs (i.e. FACTS, Schoology, etc.)
- Desire to lead and learn as part of an innovative intervention and school team