



Immanuel Schools

The Difference Is Life Changing

Bookkeeper

Qualified Applicants
Submit the Following:

Classified Application
Letter of Introduction and Resume
Three (3) Letters of Recommendation

Contact Person:

Immanuel Schools HR Department
1128 S. Reed Avenue
Reedley, CA 93654
(P) 559-638-2529 ext. 7155
(E) hr@immanuelschools.com

Employment Type:

Full-time (7 hour/day)
AP & AR, Other duties as assigned by the
Director of Business Services
Programs used: APLOS Accounting, FACTS
Tuition Management, Google Office (G-Suite)

Compensation:

Placement on the Classified Wage Scale
Tuition Discount for children

Deadline to apply:

Until filled

Assignment begins:

Immediate Opening